

Registration of Coconut Producer Companies (CPC) with Coconut Development Board (CDB)

The Coconut Development Board (CDB) will grant registration to Coconut Producer Companies (CPC) registered with the Registrar of Companies under the Companies Act, 2013 for the development of coconut industry subject to the following terms and conditions.

1. Valid registration with Registrar of Companies as Producer Company.
2. Authorized capital of the company should not be less than INR **20** lakhs.
3. Paid up capital of the company should not be less than INR **10** lakhs.
4. Number of individual shareholders should not be less than **250** or number of shareholding CPSs should not be less than 100 or number of shareholding CPF should not be less than 10.
5. Company should have a revenue-generating business plan related to coconut.

Application for registration shall be in Form-1, which is annexed herewith. Duly filled application shall be accompanied by a demand draft for Rs.1000/- drawn in favour of the Chairman, Coconut Development Board payable at Ernakulam. The following documents are to be attached to the Application:

1. Copy of Memorandum of Association.
2. Copy of Articles of Association,
3. Copy of Certificate of incorporation
4. Documents in proof of paid up capital.
5. Annual Report & Audited statement of accounts of the previous year.

The CDB, on receipt of application, shall verify the particulars therein, and if satisfied that all the requirements for granting registration have been complied with, may grant registration.

If the CDB feels that the applicant is not eligible for the grant of registration, the CDB by an order in writing, refuse to grant registration for the reasons to be specified in that order and the registration fee paid will be refunded.

The registration shall be valid for a period of two years from the date of registration.

A CPC desiring to renew the registration shall make an application in the Form-2 along with demand draft for Rs.500/- drawn in favour of the Chairman, CDB payable at Ernakulam on or before the date of expiry of their registration with the CDB.

The CDB may refuse to renew the registration if the CPC violates or fails to comply with any of the terms and conditions of registration.

The CDB may suspend/cancel the registration for such period as it deems fit, by an order in writing showing the reasons thereof, if it feels that the CPC has failed to comply with any of the terms and conditions of registration.

CDB reserves the right to revoke the registration granted to any CPC in the event of the CPC being convicted by a competent court of law for an offence under any law in India.

FORM-1**Application Form for Registration of Coconut Producer Company****1. Details of the Producer Company**

Sl. No.	Particulars to be Furnished	Details
1	Name of the Company	
2	Correspondence Address	
	Contact persons address with contact number	
3	Registration Number	
4	Date of registration/incorporation of Company	
5	Number of Share holder members	
6	Number of Share holder Institutional members(CPSs/CPF's)	
7	Total No. of coconut trees owned by the share holder members	
8	Maximum shareholding of an Institutional member	
9	Maximum shareholding of an Individual shareholder member	
10	Authorized capital of the company (in INR)	
11	Paid up Capital of the Company (in INR)	
12	Bank name in which account of the company is maintained	
13	Branch name & IFSC code	
14	Account Number	
15	Number of Directors	
16	Mode of Board formation (election/nomination)	
17	Number of Women Directors	
18	Dates of Board Meetings held in the last financial year	
19	Role & Responsibilities of Board of Directors.	
20	Business plan of the company (copy to be enclosed)	

2. Details of Board of Directors

Sl. No	Name and Gender of BoD members	Designation /Role in the Company	DIN Number	Qualifications	Tenure (in years)	Contact Address	Total Land Holding In Ha	Area under coconut and No. of bearing trees
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								

3. Details of Shareholding of Members of the Company.

Sl. No	Name of Shareholders/ Share holder Institutions	Area & No. of Bearing coconut palms	Name of CPS & CPF in which membership was taken	Number and face value (INR) of shares allotted	Total amount paid (in INR)

Affidavit

I hereby state that the information provided in the application is true to the best of my knowledge and belief and there is no factual error in the documents submitted along with the application form. I also hereby affirm that I will abide by the directions issued by the Coconut Development Board from time to time for the smooth functioning of the Company.

Place:

Date:

Name & Signature of the CEO

Documents to be submitted along with the Application form for registration of CPC.

1. Copy of Memorandum of Association.
2. Copy of Articles of Association,
3. Copy of Certificate of incorporation
4. Certificate of Commencement of Business
5. Documents in proof of paid up capital.
6. Copy of the Revenue-generating business plan(s)
7. Annual Report & Audited statement of accounts of the previous year.
8. Demand draft for Rs.1000/- drawn in favour of the Chairman, Coconut Development Board payable at Ernakulam

FORM-2**Application Form for Renewal of Registration of
Coconut Producer Company****1. Details of the Producer Company**

Sl. No.	Particulars to be Furnished	Details
1	Name of the Company	
2	Correspondence Address with contact number	
	Contact persons address with contact number	
3	Registration Number	
4	Date of registration/incorporation of Company	
5	Number of Share holder members	
6	Number of Share holder Institutional members(CPSs/CPFs)	
7	Total No. of coconut trees owned by the share holder members	
8	Maximum shareholding of an Institutional member	
9	Maximum shareholding of an Individual shareholder member	
10	Authorized capital of the company (in INR)	
11	Paid up Capital of the Company (in INR)	
12	Bank name in which account of the company is maintained	
13	Branch name & IFSC code	
14	Account Number	
15	Number of Directors	
16	Mode of Board formation (election/nomination)	
17	Number of Women Directors	
18	Dates of Board Meetings held in the last financial year	
19	Role & Responsibilities of Board of Directors.	
20	Business plan of the company (copy to be enclosed)	

2. Details of Board of Directors

Sl. No.	Name and Gender of BoD members	Designation/ Role in the Company	DIN Number	Qualifications	Tenure (in years)	Contact Address	Total Land Holding In Ha	Area under coconut and No. of bearing trees
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								

3. Details of Shareholding of Members of the Company.

Sl. No	Name of Shareholders/ Share holder Institutions	Area & No. of Bearing coconut palms	Name of CPS & CPF in which membership was taken	Number and face value (INR) of shares allotted	Total amount paid (in INR)

Affidavit.

I hereby state that the information provided in the application is true to the best of my knowledge and belief and there is no factual error in the documents submitted along with the application form. I also hereby affirm that I will abide by the directions issued by the Coconut Development Board from time to time for the smooth functioning of the Company.

Place:

Date :

Name & Signature of the CEO

Documents to be submitted along with the Application form for renewal of registration of CPC.

1. Copy of Memorandum of Association.
2. Copy of Articles of Association,
3. Copy of Certificate of incorporation
4. Certificate of Commencement of Business
5. Documents in proof of paid up capital.
6. Copy of the Revenue-generating business plan(s)
7. Annual Report & Audited statement of accounts of the last two years.
8. Demand draft for Rs.500/- drawn in favour of the Chairman, Coconut Development Board payable at Ernakulam.